

LANDFILL OF NORTH IOWA

Job Description:

Job Title: Hazardous Materials Technician Assistant
Reports To: Hazardous Materials Technician and Landfill Director

General Purpose of Job:

Assist the Regional Collection Center (RCC) Hazardous Materials and Waste (HazMat) Technician with daily operations, including collection, sorting, packaging, bulking, storing, and shipping hazardous waste. Perform duties to ensure compliance with the approved Operating Permit and RCC License from the Iowa Department of Natural Resources; maintain a safe working atmosphere for Landfill of North Iowa (LNI) staff and the public.

Essential Duties and Responsibilities:

The following duties are typical for this position. Duties and responsibilities are listed to reflect a key priority, not exclusive or all-inclusive. Other duties may be required and assigned.

- Assist HazMat Technician in receiving, identifying, packing, and shipping hazardous material received at the RCC
- Process materials in a way that maximizes safety and minimizes costs
- Maintain facility cleanliness, equipment, and the landscape and grounds around the facility
- Assist with the development and implementation of waste reduction and diversion programs.
- Follow LNI's Operations and Health and Safety Plans.
- Establish and maintain effective working relationships with co-workers, officials, and the general public.
- Perform other duties as assigned.

Requirements:

For successful performance, an individual must accomplish each essential duty satisfactorily. Listed below are representative knowledge, skills, and abilities required:

- 24 Hour Certified preferred with a focus on science or applicable training or experience in a related field
- Must be able to read, interpret, and implement applicable guidelines and regulations
- Must be able to pass a drug screen and physical
- Possess or complete OSHA hazardous materials 24-hour training
- Have or qualify for a Class B Commercial Driver's License with appropriate endorsements and have a clean driving record
- Be able to wear a variety of personal protective equipment and pass the respirator fit test and physical
- Be familiar with basic computer operations, including Microsoft Word and Excel
- Be able to complete manifests, inventories, inspections, and reports, written or computer-generated

- Work a rotating Saturday shift, be available during non-standard work hours for waste collection and emergencies, and manage time effectively
- Provide consistent, excellent customer service to members of the general public, businesses, and other employees in person and by phone contact

Physical Demands:

The physical demands described here represent those that an employee must meet to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

While performing the duties of this job, the employee will occasionally be required to sit, climb, balance, stoop, kneel, crouch, or crawl, and to lift to 50 pounds or more; will regularly be required to walk; and will frequently be required to stand, use hands to finger, handle, or feel, reach with hands and arms, talk or hear, taste or smell, and to lift. Vision requirements are close, distance, and color.

Work Environment:

The work environment characteristics described here represent those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform basic functions.

- Regularly exposed to potentially toxic, flammable, corrosive, and reactive chemicals, vapors, fumes, and airborne particles
- Frequently exposed to moving mechanical parts
- Primarily indoors but required to perform work outdoors throughout the year with exposure to weather conditions prevalent at the time
- Occasional travel in a vehicle may be required
- The noise level is usually moderate to heavy

Pre-employment Testing: Drug screening, physical qualifications, vaccinations, Driver License background check.

FLSA Status: Non-exempt

Hourly: 40-50 hours/week